

*The Deer Park LEPC is a cooperative partnership between community, government, emergency response agencies, businesses, and industry striving to promote and maintain public health and safety by preparing for hazardous materials-related incidents as part of a comprehensive community program. Our goal is to protect citizens and the environment by providing hazard awareness education, training exercises, emergency response plans and an emergency notification system.*

DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE

AGENDA

OF

A MEETING OF THE DEER PARK LOCAL EMERGENCY PLANNING COMMITTEE TO BE HELD AT THE DEER PARK CITY HALL, 710 E. SAN AUGUSTINE, DEER PARK, TEXAS, OR VIA WEBEX ON OCTOBER 27, 2020 BEGINNING AT 11:00 A.M. TO DISCUSS THE FOLLOWING BUSINESS:

Pledge of Allegiance

Introductions

Public Comments on LEPC Mission/Function (3 minute time limit)

Minutes – September 22, 2020

Financial Report – October 2020

Committee Reports

Executive Committee

2021 Proposed Budget

Communications

Review any and all Level 2 and Level 3 incidents

Community Awareness

Volunteer Opportunities

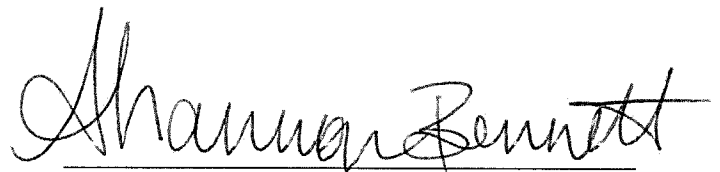
2021 Calendar

Emergency Response/Transportation

2020 Drill

New Business

Meeting Schedule 2020 –Dec 1



Shannon Bennett, TRMC  
Deer Park LEPC Secretary/Treasurer

Posted October 22, 2020

**TO:** Deer Park LEPC

14-67

**SUBJECT:** Minutes October 27, 2020

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman, Jay Stokes called the meeting to order at 11:00 a.m. and Norma Hysler led members in the Pledge of Allegiance of the United States and the Pledge to the Texas Flag.

**INTRODUCTIONS**

Self-introductions were given by Tyson Muniz of the U.S. Coast Guard Emergency Management Office and Steve Corry, Assistant Superintendent of Administration of the Deer Park Independent School District.

**PRESENTATION**

There was none.

**PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)**

No public comments given.

**MINUTES**

Motion was made by George Tullgren and seconded by Don Davis to accept the minutes of September 22, 2020. Motion carried unanimously.

**FINANCIAL REPORT**

Motion was made by Buddy Rice and seconded by Don Davis to accept the financial report of October 2020. Motion carried unanimously.

**COMMITTEE REPORTS**

**Executive Committee, Chairman Jay Stokes reported:**

**2021 Proposed Budget** - Secretary/Treasurer, Shannon Bennett presented the 2021 Budget, with two new additions for the Community Awareness Committee and Administration. Those being the Hotel Shelter In Place cards and a Review of Financials which brings the budget to \$242,700. Ms. Bennett stated that the budget would be approved at the December 01, 2020 meeting.

**Communications Committee Chairman, Robert Hemminger reported:**

**Level 2 and Level 3 Incidents** – Roy Hernandez with Nouryon reported a Level 2 incident on October 10, 2020 at 9 p.m., there was a fire during shutdown. In venting to a five-gallon bucket, the bucket caught on fire and it lasted maybe three minutes.

Robert Hemminger stated that ITC reported a Level 3 incident on October 10, 2020 at 10:30 a.m. of a small oily discharge that ran into Tucker Bayou. It was necessary to boom out the bayou making it a Level 3 incident. It appeared to be quickly resolved with the boon deployed into the bayou. No one was present from ITC.

Bryan Moody with Shell reported a Level 3 incident on October 27<sup>th</sup>, 2020 at 5:19 a.m. due to an odor that got offsite at Shell from a residual fuel oil tank. The storage tank is adjacent to Highway 225 feeder on the West side of the property. Mr. Moody was asked if he knew when the first Emerge notification was sent, to which he did not have the exact time.

**Community Awareness, Christina Perez reported:**

**2020 Volunteer Opportunities** – “We had our National Night Out on October 6<sup>th</sup> and it all went well. I didn’t receive any negative reports and being able to pull it off during a pandemic is pretty good. Our next opportunity is coming up on January 22, 2021 for the Senior Citizens at the Maxwell Center to learn about Shelter In Place and sign up for CodeRed. I will give a short presentation and we will be answering questions for those that want to participate. Please send Shannon an email if you’re interested and she’ll pass it on to me to get you the information. That is our only scheduled volunteer opportunity at the moment for 2021.”

Mr. Stokes advised that at the moment the Maxwell Center is still closed, but hoping to reopen soon.

**2021 Calendar** – “The 2021 calendar was submitted to the printer last week and we’ll be making some minor edits and we’ll get it to the committee for proofing. We should have a draft as early as next week, but we’re still on target to have those mailed out the first week of December.”

**Emergency Response/Transportation Chairman, Robert Campise reported:**

**2020 Drill** – “Given the level of activity the EOC has seen this year and the number of times it has been activated, we’ve decided to cancel the Annual Drill for this year.”

Robert Hemminger commented, “We’ve discussed with Chairman Campise that possibly in the future, rather than create our own drill, we partner with CIMA on their Zone Drills that happen yearly. Whichever Zone 3 company is hosting the Drill, our EOC and LEPC could participate with other member organizations, which may be a good opportunity for us.”

**NEW BUSINESS**

There was none.

**ANNOUNCEMENTS**

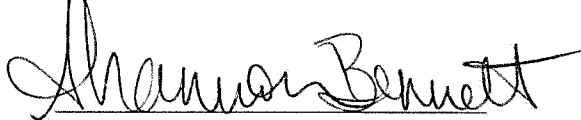
There was none.

**NEXT MEETING**

Mr. Stokes announced the next meeting will be Tuesday, December 01, 2020 in person and virtually.

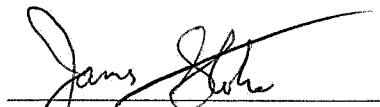
Meeting adjourned at 11:17 a.m.

ATTEST:



Shannon Bennett  
Secretary/Treasurer

APPROVED:



James Stokes  
Chairman