

**TO:** Deer Park CAER/LEPC Team

13-124

**SUBJECT:** Minutes of January 27, 2015 - Hosted by the City of Deer Park

### **CALL TO ORDER**

Chairman James Stokes called the meeting to order at 11:00 a.m.

### **INTRODUCTIONS**

Chairman Stokes introduced Robert Hemminger as the City's new Director of Emergency Services and wished Malcolm Swinney well in his retirement.

### **PUBLIC COMMENT**

Chairman Stokes advised the LEPC that Public Comment is a new category for the LEPC meetings as a result of the LEPC Audit conducted in 2014 and will appear on all future agendas. He called for anyone wishing to make a comment and no one spoke.

### **MINUTES**

Motion was made by Chief Greg Grigg and seconded by Malcolm Swinney to approve the minutes of the December 2, 2014 meeting. Motion carried unanimously.

### **FINANCIAL REPORT**

Motion was made by Scott Greene and seconded by Buddy Rice to accept the financial report for the month of November and December 2014. Motion carried unanimously.

### **COMMITTEE REPORTS**

#### **Jay Stokes, Executive Committee Chair, reported on the following:**

**Facility Manager's Meeting** – Chairman Stokes gave an overview of the meeting held on January 14<sup>th</sup> with area Facility Managers and Health and Safety representatives and commented, “There was a good representation from industry for the first meeting. Director of Emergency Services Malcolm Swinney presented an informational power point relating to the LEPC, membership, dues and subcommittee participation. We look forward to making this an annual event.”

**2015 Budget (2014 Unexpended Funds)** – Secretary/Treasurer Sandra Watkins advised the LEPC that there is \$50,000 in unexpended funds from the 2014 budget which will be applied to the 2015 budget and will reduce the overall budget from \$181,000 to \$131,000 for invoice purposes. Invoices will be mailed the first of March.

#### **Malcolm Swinney, Communications Subcommittee Chair, had no report:**

**Level Incidents** - Malcolm Swinney, Deer Park Emergency Management Coordinator and Deer Park LEPC Communications Subcommittee Chair, advised the LEPC there were incidents in December. Dow had a Sulfuric Dioxide leak which was controlled within one hour. They notified their neighbors, ITC, Oxy, Braise Chemical, and Texas Molecular to Shelter-In-Place and the CAER line message was timely reported. There was an issue with the E-notify text messages.

Dan Heiken, E-Notify, advised, “There was an issue with the system so half the notifications were going through the corporate mail service and the other through the regular e-mail service. We are talking an eight to one delivery. Once this was determined, the process ratio was altered to have the notices go side-by-side. We anticipate the mail server to be fully functional by Wednesday.”

Chairman Stokes requested a test be conducted once the system is functional to assure this issue does not happen again.

Johan Zaayman, Shell, gave an overview of an EPA press release relating to a settlement with Shell of \$900,000 which resulted from an incident at the Motiva plant located in Shell Saudi. He advised the incident in question had no impact on the community, but because they have not followed provisions of the Clean Air Act from 2006 to 2011, there were penalties. He then provided information relating to a rail accident inside Shell DP which resulted in a 3-4 day interruption of rail service but also had no off-site impact. “Stephen Greco responded on January 12<sup>th</sup> about 5:00 p.m. to a 18-wheeler, flatbed truck/engine collision which compromised a large pipe rack. The EOC was put into operation on a 24 X 7 shift through January 18<sup>th</sup> while inspections and an investigation was conducted, and both PTRA and the trucking company had representatives in the EOC working with Shell. Once the investigation is concluded, we will share the lessons learned. There was no product released.”

**Sandra Watkins reported for Tracie Copeland, Community Awareness Subcommittee Chair:**

**2015 LEPC Calendar** – “The calendars were delivered in mid-December and once again are a hit. The residents are now asking for them in November.”

**Totally Texas** – “The 2015 Totally Texas Festival will be April 11th and Deer Park LEPC will participate with a booth. We will be asking for volunteers in March.”

**Scott Greene, Emergency Response/Transportation Subcommittee Chair, reported:**

**2015 Drill** – “The 2015 Drill is being re-scheduled to allow Robert to come on board. The drill had started to morph so the Committee has reevaluated the scenario and will conduct a drill with the Deer Park EOC staff. Key members and role players for the EOC have been changing and this will allow hands on experience and focus for the new members. The committee will meet to discuss an alternative date.”

**NEW BUSINESS**

**Adoption of Deer Park LEPC Rules** – Chairman Stokes commented, “The final draft of the rules has been completed and are ready for review by the LEPC members prior to publication and receipt of public comment.” After a brief discussion, the request was made that the old rules and new rules would be mailed to the membership for comparison for changes.

Scott Greene commented, “The new rules are the outcome of the audit conducted in 2014 to make the Deer Park LEPC more compliant with EPA regulations.”

Chairman Stokes advised the rules would be sent to the members for review and further discussion at the February meeting.

**NEXT MEETING**

The next meeting will be February 24, 2015 (4<sup>th</sup> Tuesday) at Deer Park City Hall.

ATTEST:

APPROVED:

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Sandra Watkins, TRMC, CMC  
Secretary/Treasurer

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James Stokes  
Chairman