

TO: Deer Park CAER/LEPC Team

2-189

SUBJECT: Minutes of August 25, 2015 - Hosted by the City of Deer Park

CALL TO ORDER

Chairman James Stokes called the meeting to order at 11:05 a.m.

INTRODUCTIONS

Self introductions were given by Frank Benbochoa, Walter Gant and Clint Devillies of the City of Pasadena; Janet Noble of Shell; Joe Palmer of Greenlight Safety; Craig Hill of Harris County Pollution Control; and Tonya Carlton of Garner Environmental.

PRESENTATION OF APPRECIATION

Chairman Jay Stokes presented Scott Greene with a plaque for serving as Chairman of the Emergency Response/Transportation.

PRESENTATION – CENTER POINT ENERGY

Kevin Hare of CenterPoint Energy gave an overview of their Emergency Operating Plan highlighting CPE's responsibilities for restoring services after a disaster, and suggestions for pre-storm electrical and natural gas service tips. He then gave CPE's timeline of preparation activities which includes determination of resources; restoration resources; mutual assistance with other utilities; line and tree resources; service area operations and staging sites; staging site operation plans; staging site locations; structured restoration strategies; communication plans; outage tracking; communication tools; restoration by substations; post storm operations relating to electrical outages and evacuation; post-storm electric safety tips and post-storm downed line identification/restoration; safety tips for use of generators and electric weather head tips.

PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)

There were no comments.

MINUTES

Motion made by Robert Hemminger and seconded by Norma Hysler to approve the June 23, 2015 minutes. Motion carried unanimously.

FINANCIAL REPORT

Motion was made by George Tullgren and seconded by Greg Grigg to accept the financial report for the months of July and August 2015. Motion carried unanimously.

COMMITTEE REPORTS

Jay Stokes, Executive Committee Chair, reported:

Chairperson for Community Awareness Subcommittee - Chairman Stokes reported, "We would like to present Norma Hysler from Deer Park ISD to the LEPC as the Chair for the Community Awareness Subcommittee." Motion was made by Danny Rouen and seconded by Stephen Harrell to accept the

recommendation from the Executive Committee for Norma Hysler of DPISD for the Community Awareness Subcommittee Chair. Motion carried unanimously.

Chairman Stokes reported, "We would like to present Stephen Greco of Shell to the LEPC as the Chair for the Emergency Response/Transportation Subcommittee." Motion was made by Robert Hemminger and seconded by Rick Deel to accept the recommendation from the Executive Committee for Stephen Greco of Shell for the Emergency Response/Transportation Subcommittee Chair. Motion carried unanimously.

Robert Hemminger, Communications Subcommittee Chair, reported:

Robert Hemminger, Deer Park Emergency Management Coordinator and Deer Park LEPC Communications Subcommittee Chair, gave a brief overview of the classifications for reporting incidents to the LEPC/City based on the adopted Level I, II, and III standards. He then reported on a Level II incident which occurred at AKZO on July 1, 2015 at approximately 3:00 a.m. when a small fire caused smoke to extend across Independent Parkway making the incident a Level III (left confines of industry site and had potential to effect others).

Tim Lancellin, Oxy, reported on two incidents at Oxy (July 11 and August 17) which were classified as Level II with one being a vapor release at the VCM railcar parking lot with no detection at the fenceline and the second a small Chlorine leak with very low impact and was confined to the site. He advised, "It is procedure that a vapor of any kind in the plant is automatically reported and treated as a Level II."

Stephen Greco, Shell, reported on an incident which occurred on August 9, 2015 with the release of over 3,000 gallons of Butadiene liquid, and gave an overview of the initial actions taken; worst case scenario; product hazards; timeline for the incident and response; and notification to the LEPC/City and neighbors.

Mr. Greco was questioned by the LEPC members as to cause and effect, possible ignition and explosion, offsite affect, and why not reported as Level III.

Robert Hemminger, Director of Emergency Services for City of Deer Park, commented, "Anytime there is a release of any type of product which goes offsite, it is a Level III which requires additional notifications. While there was an effort made to explain the rational of the process taken, there was, at no time, no thought given to upgrading the incident nor was there proper notifications made until the "all clear" was given six (6) hours after the initial incident. Communicating to the City what is happening allows the City to decide how to protect the citizens."

Discussion followed relating to dispersion capability, wind affect, effective and timely communication, training of on-site emergency personnel to enable immediate notification without having to wait for management.

Rick Deel advised the EHCMA would be meeting with representatives from Shell to discuss the communications, or lack thereof, and discuss with Shell best practices.

Scott Greene reported there was an hour time frame before the EOC was activated which (EOC Notification) should be part of the initial procedure structure.

Chairman Stokes as City Manager for the City of Deer Park commented, "We, the City, need to be more informed on the event earlier to enable the necessary response and action to take. There needs to be a

broader discussion on the Level definitions. This was downplayed. The bigger issue was what the City needs to know to protect the citizens. The Levels effect the City's reaction and response, especially if there is potential for an explosion."

Sandra Watkins reported on behalf of the Community Awareness Subcommittee:

Salute to Education – The LEPC had a booth at the annual Salute to Education August 18 and provided LEPC and Shelter-In-Place information to 125 new teachers.

Hot Zone Conference – The annual Hot Zone Conference will be held at the Crowne Plaza Hotel in Houston October 22-24th and the LEPC will have a booth. A sign-up sheet will be sent to the members in September.

2016 Calendar – "The theme for the 2016 Calendar will highlight industry. We are in the preliminary stages of compiling information with the collection of photos from industry."

Scott Greene, Emergency Response/Transportation Subcommittee Chair, reported:

2015 Drill – "There will be no drill as originally determined due to a number of variables. The committee is changing focus on a drill scenario which will be presented to the LEPC at a later date."

Robert Hemminger, Emergency Services Director for City of Deer Park, advised the LEPC he and Chairman Stokes had attended the recent CIMA Drill.

NEW BUSINESS

LEPC Website – Mr. Hemminger reported the committee is reviewing the site for redevelopment and looking at hosting options.

EPA Region Workshop – Mr. Hemminger reminded the LEPC there will be no meeting in September but rather the LEPC members attend the annual EPA Region Workshop on September 17th.

Emerge System – Mr. Hemminger advised the LEPC he is working with Emerge on changes on the system which include live servers, text and e-mail notifications, distribution notifications so every group receives updates, elimination of duplicate notifications, subject line for identification of original plant, inclusion of a google map, and he is working with the Coast Guard on a pilot program to receive e-mails and text message on live events.

NEXT MEETING

The next meeting will be on September 27, 2015 (4th Tuesday) at Deer Park City Hall.

ATTEST:

APPROVED:

Sandra Watkins, TRMC, CMC
Secretary/Treasurer

James Stokes
Chairman

