

TO: Deer Park CAER/LEPC Team
SUBJECT: Minutes of January 26, 2016 - Hosted by the City of Deer Park

CALL TO ORDER

Chairman James Stokes called the meeting to order at 11:00 a.m.

INTRODUCTIONS

Self introductions were given by Zach Brackin of Shell, Michael Shirey of OxyVinyls and Travis Lay TCEQ.

PUBLIC COMMENTS ON LEPC MISSION/FUNCTION (3 MINUTE TIME LIMIT)

There were no comments.

FINANCIAL REPORT

Motion was made by Robert Hemminger and seconded by Danny Rouen to accept the financial report for December 2015. Motion carried unanimously.

COMMITTEE REPORTS

Jay Stokes, Executive Committee Chair, reported: Chairman Stokes reported, "You should have received a save the date for the Plant Managers meeting on February 24, 2016. The meeting will be held at the Battleground Golf Course from 7:30 a.m. – 9:00 a.m. A formal invitation will be sent out closer to the meeting. We encourage all LEPC Representatives and Plant Managers to attend."

Robert Hemminger, Communications Subcommittee Chair, reported:

Level Report – Lubrizol - Robert Hemminger, Deer Park Emergency Management Coordinator and Deer Park LEPC Communications Subcommittee Chair, advised the LEPC on Level II and Level III incidents.

Rick Deel, Lubrizol, reported, "On December 17, 2015, there was a caustic solution spill at the loading rack. There were potential odors, but the liquid was contained."

E-Notify - Dan Heiken of Emerge System gave an overview of the E-Notify System incident report processor. "The dispatchers will be able to send out notifications. Therefore, the company does not have to log into the E-Notify System. This process will be available in the future."

Norma Hysler, Community Awareness Subcommittee Chair, reported:

Website – "Melinda Williams teaches the website design class at Deer Park ISD and advised me the website is coming along and looks nice and professional. We should have an example of the new website at the next meeting."

Zach Brackin reported for Stephen Greco, Emergency Response/Transportation Subcommittee Chair:

2016 Drill – “Mr. Greco has canvassed the current members, and is in the process of building a new committee for the drill.”


NEW BUSINESS

Larry Cloud of Dow Pipeline invited the LEPC to the annual Paradigm Damage Prevention event on February 25, 2016 at 11:00 a.m. and 6:00 p.m. at the Pasadena Convention Center. The event is free of charge.


NEXT MEETING

The next meeting will be on February 23, 2016 (4th Tuesday) at Deer Park City Hall.

ATTEST:


Shannon Bennett, TRMC
Acting Secretary/Treasurer

APPROVED:


James Stokes
Chairman